

ELMS/BUILDING & GROUNDS COMMITTEE

OCTOBER 14, 2025

The Elms/Building and Grounds Committee met on Tuesday, October 14, 2025 at 6:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd floor, Law Library. Committee Members in attendance included, Vice Chair Terra Litchfield, Dave Cortelyou, Mike Cox, Clayton Murphy, and Dana Walker. Others in attendance included Chad Wilson, Elms Administrator Jeff Howd, County Chair Eric Blakeley, and Deputy Clerk Kyah Beck. Members absent were Chair Larry Aurelio and Vicky Kipling. Dustin Berg is vacant.

Vice Chair Terra Litchfield called the meeting to order at 6:00 p.m.

Review and Approval of September, 2025 Minutes

Member Cortelyou moved with a second by Member Walker to approve the minutes as submitted. Motion carried on a voice vote.

Farm Report

No report.

Administrator's Report

Census is at 63, with 17 being private-pay. Medicare currently owes \$156,720.86. There were 11 admissions, and 20 discharges.

Financial Report

Member Cortelyou moved with a second by Member Walker to approve the September, 2025 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Cox moved with a second by Member Murphy to approve the Elm's claims as submitted. Motion carried with a roll call vote of 5 yeas, 0 nays, 1 vacant and 2 absent.

Macomb Public Building Commission

No report.

McDonough County Maintenance Directors Report

Chad Wilson gave the report. Pricing was given to have the outdoor trashcan holders fixed up. Member Walker moved with a second by Member Cox to have the outside trashcan holders refurbished. Motion carried on a voice vote.

Chad also brought to the committee pricing for HVAC inspection and maintenance. A discussion was held regarding this.

Building and Grounds Claims

Member Cortelyou moved with a second by Member Cox to approve the September, 2025 Building and Grounds Claims. Motion carried on a voice vote.

Other Items as Needed

None.

Executive Session

None.

Public Comment

None.

County Board Chair Comments

None.

Adjourn

Member Walker moved with a second by Member Cortelyou to adjourn the meeting at 6:43 p.m. Motion carried on a voice vote.